

## Melchet Park & Plaitford Parish Council

### *Minutes of meeting held at Plaitford Village Hall on 20<sup>th</sup> March 2017*

#### **Present**

K Curtis (Chairman)  
AW Porter  
J Wright (Parish Clerk)

S Bowles  
JPA Robson

N Curtis  
CS Stacey

#### **10/17 Apologies**

Apologies were received from Councillor RJ Perry (HCC) and Mr CD Sweetman.

11/17 *The minutes of the 16<sup>th</sup> January 2017 meeting were agreed and signed.*

#### **12/17 Interests**

Cllr Porter declared an interest in the co-option item as he is a relative of Mr Sweetman.

#### **13/17 Matters Arising**

Parish Lengthsman Scheme: HCC will pay up to £1k per year for work which the lengthsman does within the parish. Copythorne PC is the managing parish council for the scheme in this area. There is a waiting list of parish councils waiting to join the scheme and this Parish Council has been added to the list.

#### **14/17 Co-option of a Councillor**

Cllr Robson proposed and Cllr Stacey seconded that Mr CD Sweetman should be co-opted onto the Council: this was unanimously resolved. Cllr Porter abstained due to a declared interest.

#### **15/17 Clerk's Report**

It was agreed that the Parish Council should ask to remain on the New Forest Consultative Panel's mailing list and that the Clerk should be the contact person.

#### **16/17 New Forest Folk Festival**

- a) Cllr N Curtis informed the meeting that this would be similar to events held in previous years. All the necessary documentation has been lodged with the Clerk.
- b) Although "Day Parking" has been moved to the field adjacent to Botley's Ford the vehicular entrance remains by Bridge Foot.

#### **17/17 Damage to Grass Triangle at The Pound**

It was reported that vehicles were driving over the corners of the triangle and also parking on the grass. Following discussion it was agreed that in the first instance a substantial round of timber should be loosely placed at each corner.

#### **18/17 Councillors' Reports**

Cllr Robson reported that having failed to "persuade" anyone to re-stain and re-paint the seat she had obtained an estimate for the work. Cllr Porter agreed to ask his decorator to also provide a price.

### **19/17 Requirement for a Data Policy**

It was agreed that the Clerk should try to find a model Data Protection Policy which could then be modified. She informed the Council that all its data is backed up monthly and the backup medium is stored in a fire zone separate from the computer.

### **20/17 Consultations**

It was agreed that this parish should be in the same ward as Sherfield English and Wellow, but given its geographical location it was inconceivable that this would not be the case. No response was therefore deemed necessary.

### **21/17 Finance**

- a) Cllr K Curtis proposed and Cllr Porter seconded that this Parish Council could self-certify that it is an exempt authority from the Local Audit (Smaller Authorities) Regulations 2015 because neither its gross receipts nor its gross payments will exceed £25k in the financial year 2017-18: this was unanimously resolved.
- b) The Budget Control report was received.
- c) A payment of £18.00 to Unity Trust Bank in December 2016 was noted (standing charge).
- d) Cheques were approved and signed: £255.16 to J Wright (Clerk's salary); £27.80 to J Wright (Clerk's expenses); £48.00 to HALC (Clerks' Updating).

### **22/17 Planning Applications**

Red House Farm, Salisbury Road (TVBC ref: 17/00293FULL and 17/00294/LBWS): the Council has no objections to the proposals.

### **23/17 AOB**

Cllr Stacey reported that members of the public had complained about the muddy puddle which is the bus-stop near the Village Hall. The Clerk will investigate.

*Meeting closed at 9.00pm*

### **Date of Next Meeting**

**Annual Parish Meeting:** 15<sup>th</sup> May 2017 at 7.00pm

**AGM and Parish Council Meeting:** 15<sup>th</sup> May 2017 at 7.30pm (or to run contiguously with the previous meeting, whichever is the later)