

Melchet Park & Plaitford Parish Council

Minutes of meeting held at New Forest Post Production Studio on 27th November 2023

Present

K Curtis (Chairman)
N Curtis

S Bowles
AW Porter

PJ Cross
CS Stacey

Apologies

No apologies were received.

The minutes of the 20th November 2023 meeting were agreed and signed.

Interests

No interests were declared.

Matters Arising

There were no matters arising.

Finance

- a) Cllr Stacey proposed and Cllr Cross seconded that the Clerk's salary should be increased to £13.73 per hour in accordance with her contract: this was resolved.
- b) The Budget Control Report was received.
- c) Income: £1800 from TVBC (precept) was noted.
- d) D/Ds already paid: £18.00 to Unity Trust Bank (bank charges) collected 30th September 2023; £152.80 to HMRC (PAYE) for the second quarter of 2023-24 collected 25th October 2023 were approved.
- e) BACS payments: £497.50 to J Wright (Clerk's salary including back pay); £15.30 to P Cross (councillor's expenses); £225.60 to J Wright (Clerk's expenses + reimbursement) were approved.
- f) The draft Budget for 2024-25 was considered. Cllr Bowles proposed and Cllr N Curtis seconded that draft budget should be approved and that a precept of £3800 for 2024-25 should be requested: this was resolved.
- g) The minor changes to the Risk Assessment were considered. Cllr K Curtis proposed and Cllr N Curtis seconded that the Risk Assessment was satisfactory: this was resolved.

Meeting closed at 8.30 pm

Date of Next Meeting

15th January 2024 at 7.30 pm at the New Forest Production Studio.