

# **MELCHET PARK AND PLAITFORD** **PARISH COUNCIL**

## **Agenda**

*AGM and Full Council Meeting: 16<sup>th</sup> May 2022 at 7.30p.m. in Plaitford Village Hall*

### **1) Election of Chairman and Signing of Acceptance of Office**

### **2) Apologies**

### **3) Acceptance of minutes of previous meeting**

### **4) Election of Vice-chairman**

### **5) Election of Chairman of Staffing Committee**

### **6) Declaration of Interests**

### **7) Matters Arising**

- a) Bird-scarer - Cllr Porter
- b) Jubilee Mug Flyer - Clerk
- c) Sign for Botley's Ford - Cllr K Curtis

### **8) Planning Applications**

- a) **Oakford House, Sherfield English Lane** (TVBC ref: 22/00815/FULLS) - Erection of detached timber outbuilding to form storage and workshop with games room over.
- b) **Holly Cottage, Flowers Lane** (TVBC ref: 22/01198/FULLS) - Erection of replacement extension, installation of rooflights and replacement windows and doors, external alterations.
- c) **Shalbourne Dene, Salisbury Road** (TVBC ref: 22/01233/FULLS) - Replacement garage with annexe above.
- d) **Melchet Court, St Edwards School** (TVBC ref: 22/01216/LBWS) - Internal refurbishment and alterations including new doorway and partition wall.
- e) Late arrivals

### **9) Selection of Jubilee mug**

### **10) Councillors' Reports**

- a) Jubilee Tree - Cllr Cross
- b) Noticeboard at Plaitford Green - Cllr K Curtis

### **11) Emergency Plan - Clerk**

### **12) Consultations**

- a) Govt re no charge for disposal of DIY waste
- b) Early day motion re Standards in Public Life
- c) Draft Local Transport Plan

### **13) Finance**

#### **a) End -of-year 2021-22**

- i. To note the end-of-year Budget Control Report
- ii. To approve the end-of year Accounts (2021-22)
- iii. To approve the Bank Reconciliation (2021-22)

#### **b) Current Year 2022-23**

- i. To receive the Budget Control Report
- ii. To note Direct Debits and BACS payments already processed
- iii. To approve invoices for payment by BACS

#### **c) AGAR 2021-2022**

- i. To confirm the Certificate of Exemption should be signed
- ii. To note the Annual Internal Auditor's Report
- iii. To consider and approve the Annual Governance Statement
- iv. To consider and approve the Accounting Statement
- v. To note that the year-on-year variances require no explanations
- vi. To agree that the date for the Notice of Public Rights shall commence on 13<sup>th</sup> June 2022

#### **d) To agree the price structure for the Jubilee mugs**

#### **e) To agree Insurance Policy for 2022-23**

### **14) AOB including Urgent Items**

Date and Location of next meeting:

*Parish Clerk*  
*11<sup>th</sup> May 2022*

**Members of the Public are always very welcome to the Meetings and are given an opportunity to address the Council should they so wish.**