

## Melchet Park & Plaitford Parish Council

### *Minutes of meeting held at Plaitford Village Hall on 15<sup>th</sup> January 2018*

#### **Present**

K Curtis (Chairman)

AW Porter

Councillor G Bailey (TVBC)

S Bowles

CS Stacey

N Curtis

CD Sweetman

#### **01/18 Apologies**

Apologies were received from JPA Robson and Cllr N Adams-King (TVBC).

**02/18** *The minutes of the 20<sup>th</sup> November 2017 meeting were agreed and signed.*

#### **03/18 Interests**

No interests were declared.

#### **04/18 Matters Arising**

Although some initial interest had been shown by a possible contractor for the Parish Lengthsman Scheme nothing further, following the sending of the details, had been received.

#### **05/18 Clerk's Report**

The Clerk had received acknowledgement of the receipt of the precept request.

#### **06/18 TVBC Community Governance Review**

- a) It was agreed that the owners of Afton House and Pickernals Farmhouse should be asked if they wished the parish boundary anomalies by their respective dwellings to be changed.
- b) It was agreed that the boundary across the Melchet Pond appeared to make no sense and unless some reason for it became apparent it could be eliminated.

#### **07/18 Shaping the Future of England's Strategic Roads**

The initial concern at Wiltshire Council's proposals was judged to be premature.

#### **08/18 Finance**

- a) Cllr Stacey proposed and Cllr Porter seconded that D. Hamilton should be appointed as the internal auditor: this was resolved. It was noted that there would be no external audit process for this Parish Council owing to its low turnover.
- b) The Budget Control report was received and the Clerk explained why significant over-spend had arisen in the Admin and Clerk's Training categories.
- c) Income of £759.45 from NALC (to support compliance with the Transparency Code) was noted.
- d) Direct debit of £64.40 to HMRC (PAYE) was noted.
- e) Cheques numbered 90 to 93: £48.00 to HALC (Clerk's training); £30.15 to J Wright (Clerk's expenses); £80.00 to Plaitford Village Hall (annual room hire); £531.57 to J Wright (Clerk's salary, including a one-off additional payment for work required to meet the Transparency Code).

#### **09/18 Planning Applications**

Yew Tree Farm, Sherfield English Road (TVBC ref: 17/03258) – modifications to approved plans (ref: 17/01352) - was considered. These were essentially to incorporate permitted development in the initial

build. The Parish Council responded with “no objection” since it made sense to do all the building work together but would wish permitted development rights to be then removed so that this process could not be repeated.

#### **10/18 AOB**

- a) It was noted that the local MP, Caroline Nokes, had been promoted to Minister of State for Immigration and it was agreed that a note of congratulation should be sent.
- b) It was agreed that a brief note should be included in Clerks’ Corner in Horizon regarding the death of Jim Bowles who had served on this Parish Council for over 60 years.

*Meeting closed at 9.00 pm*

#### **Date of Next Meeting**

12 March 2018 at 7.30 pm

*Please note earlier date for March meeting.*