

Explanation of variances – pro forma									
Name of smaller authority:		Melchet Park & Plaitford Parish Council							
County area (local councils and parish meetings only):									
Insert figures from Section 2 of the AGAR in all Blue highlighted boxes									
Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant: • variances of more than 15% between totals for individual boxes (except variances of less than £200); • New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year; • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).									
			2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward			5,781	6,014				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies			3,200	3,400	200	6.25%	NO		
3 Total Other Receipts			32	34	2	6.25%	NO		
4 Staff Costs			2,072	2,146	74	3.57%	NO		
5 Loan Interest/Capital Repayment			0	0	0	0.00%	NO		
6 All Other Payments			927	944	17	1.83%	NO		
7 Balances Carried Forward			6,014	6,358			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments			6,014	6,358				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and			1,874	1,874	0	0.00%	NO		
10 Total Borrowings			0	0	0	0.00%	NO		
Rounding errors of up to £2 are tolerable									
Variances of £200 or less are tolerable									
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)									