

MELCHET PARK AND PLAITFORD **PARISH COUNCIL**

Agenda

AGM and Full Council Meeting: 15th May 2023 at 7.00p.m. in Plaitford Village Hall

1) Signing of Acceptance of Office – all councillors

2) Election of Chairman and Signing of Acceptance of Office

3) Apologies

4) Acceptance of minutes of previous meeting

5) Election of Vice-chairman

6) Election of Chairman of Staffing Committee

7) Declaration of Interests

8) Matters Arising

9) Planning Applications

- a) Heatherlands, Salisbury Road (NFNPA ref: 23/00267FULL)
- b) Late arrivals

10) Councillors' Reports

- a) Coronation Tree – Cllr Cross
- b) National Grid – Community Grant Programme – Cllr Cross

11) Consultations

- a) NFPA Revised Statement of Community Involvement.
- b) TVBC Public Space Protection Orders: Alcohol and Dogs

12) Finance

a) End -of-year 2022-23

- i. To note the end-of-year Budget Control Report
- ii. To approve the end-of year Accounts (2022-23)
- iii. To approve the Bank Reconciliation (2022-23)

b) Current Year 2023-24

- i. To receive the Budget Control Report
- ii. To note Direct Debits and BACS payments already processed
- iii. To approve invoices for payment by BACS

PTO

c) AGAR 2022-2023

- i. To confirm that the Certificate of Exemption should be signed
- ii. To note the Annual Internal Auditor's Report
- iii. To consider and approve the Annual Governance Statement
- iv. To consider and approve the Accounting Statement
- v. To note the explanations of the year-on-year variances
- vi. To agree that the date for the Notice of Public Rights shall commence on 5th June 2023

d) To approve the renewal of the Insurance Policy for 2023-24

e) To approve the renewal of HALC membership

f) To note that the printer has had to be replaced.

13) AOB including Urgent Items

Date and Location of next meeting:

*Parish Clerk
10th May 2023*

Members of the Public are always very welcome to the Meetings and are given an opportunity to address the Council should they so wish.